

## WCSC Reschedule Procedures

The rescheduling of games affects many people and takes time.

If you have a valid need to request a reschedule, please follow this procedure to have your request considered. Not all requests can or will be approved.

If you need to reschedule a game, notification must be to us no less than 10 days before the originally scheduled game date.

**Only 1 reschedule request per team will be considered.**

To request a reschedule:

- You need to call the other coach and determine 3 alternative nights to play.
- You and the other coach need to agree to a date **10 days in advance of the originally scheduled time** and have alternative dates suggested.

After gathering ALL the required details:

- You are required to email Marcie Rosenston at [rostenston@fuse.com](mailto:rostenston@fuse.com) with your request for consideration and include the following:
  - Both coaches' names and team info
    - ⌚ Example: girls wings or boys passers
  - Date, time and field # of original game
  - Reason for the request for game change
  - Preferred make-up date, followed by 2 alternative dates
  - Your email address, this is how you will receive your reply

Once you have gotten the email confirming the reschedule:

- You need to contact the opposing coach to let him/her know all of the details concerning the reschedule.
  - ⌚ Date
  - ⌚ Time
  - ⌚ Field

**As a reminder, not all requests can be approved.**